

Sunflower Gardens Homeowners Association
September 29, 2017

Dear Neighbors,

This packet of materials is being provided to you in preparation for the Sunflower Gardens Homeowners Association Annual Meeting, scheduled to begin promptly at 7:00 p.m., Tuesday, October 17, 2017, at Summit Elementary School. We will gather beginning at 6:30 p.m. to sign in, enjoy some refreshments, and take time to visit with neighbors. There are a number of important issues we need to consider that affect all members of our community. We hope you will be able to attend but, if not, we ask that you please complete the enclosed proxy form and give it to a neighbor, a Board member, or Jamar Property Management at least one week before the meeting, i.e., by October 10. Either way, please indicate to Jamar at least a week in advance of the meeting if you will be attending or cannot do so.

Please note that the proxy form is new this year because of changes in the Association Bylaws passed in 2016 to comply with Indiana law. So please use the enclosed form and destroy any you may have saved from previous years.

We would also like to encourage you to contact Jamar if you would like to nominate someone (including yourself) for the 2018 Board or Design Committee.

Agenda:

- Approval of the minutes from the 2016 annual meeting.
- Financial report: review of 2017 budget and report on where we stand as of September 30, 2017.
- Presentation of 2018 budget and vote on approval.
- Elections for the Board of Directors and Design Committee.
- Presentation of proposed amendments to Bylaws and CCRs and vote on approval.

As you can see, we have lots of items to cover and, hopefully, fit into a 90-minute meeting. We urge you to read the proposed amendments before the meeting and to feel free to talk to a Board member if you have questions or comments. Again, if you cannot be present, please provide your proxy to someone you trust to cast your votes according to your wishes. If you have questions about any aspect of the above, please call Don Westerhaus, Board President, 515-229-6151.

Sincerely,

Your 2017 SGHOA Board

Attachments:

- 2017 Proxy form
- Minutes from the October 12, 2016 Special Meeting and Annual Meeting
- New cover pages for your Governing Documents (Bylaws and CCRs) binder
- Copy of Bylaws changes passed at the 2016 annual meeting to add to your binder
- Copy of proposed changes to Bylaws and CCRs that will be voted on at the meeting, included for your review prior to the meeting. These have been reviewed and approved by our HOA's attorney.

Sunflower Gardens Homeowners Association

ANNUAL MEETING NOTICE

Date of Notice: October 2, 2017

WHAT: 2018 Annual Homeowners Meeting: Vote on Board, Design Committee, Budget, Bylaws Amendment, and CCR Amendment

WHEN: Tuesday, October 17, 2017

TIME: 7:00 PM Business Meeting

WHERE: Summit Elementary School
1450 West Countryside Lane
Bloomington, IN 47403

PROPOSED AGENDA FOR ANNUAL MEETING

- 1) Introduction of Homeowners
- 2) Proof of Notice of Meeting
- 3) Confirmation of Quorum
- 4) Approval of October 12, 2016 Annual Meeting Minutes
- 5) Financial Report
- 6) Presentation and Vote on 2018 Budget
- 7) Election of 2018 Board
- 8) Election of Design Committee
- 9) Presentation and Vote on Bylaws and CCR Amendments
- 10) Adjournment of Meeting

All homeowners should attend either in person or by proxy. If you are unable to attend, please complete, sign and mail the enclosed Proxy Form to:

Sunflower Gardens Homeowners Association
c/o Jamar Property Management
P.O. Box 7812, Bloomington, IN 47407

Send your Proxy Form in by Tuesday, October 10 or give your signed Proxy Form to a neighbor to bring to the meeting on your behalf.

Registration, light refreshments, and social time begins at 6:30 pm. The business meeting will start promptly at 7:00 pm and will adjourn no later than 9:00 pm.

Sincerely,

Sunflower Gardens Board of Directors
Jamar Property Management